

Vancouver Fraser Port Authority

Disclosure of Travel and Hospitality Expenses

For: Peter Xotta, Vice President, Planning & Operations

Period: April 2022

Travel Expenses

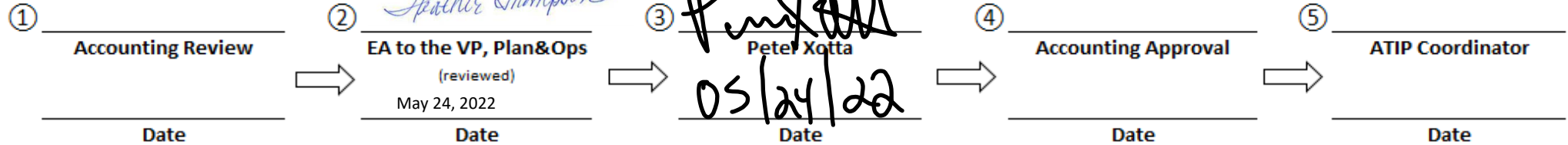
Reference Number	Purpose	Start Date	End Date	Destination(s)	Transportation	Accommodation	Meals and Incidentals	Other Expenses	TOTAL
TH-PXO-220413	Business meeting	22/04/13	22/04/13	Vancouver , BC	-	-	-	21.93	21.93
TOTAL: \$									21.93

Hospitality Expenses

Reference Number	Description	Date	Location	Attendees (VFPA)	Attendees (Guests)	TOTAL
TH-PXO-220314	Business meeting	22/03/14	Arc Restaurant, Vancouver , BC	3	1	130.10
TOTAL: \$						130.10

NOTE: VFPA is a financially self-sufficient Federal Government Agency and, as such, these expenditures involved no taxpayers' funds.

Review / Approval Process



Exemption Item (Business Sensitive/Confidential) Included? **No**

Proactive Disclosure Transaction Report

Period: April 30, 2022

Name	Peter Xotta
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Reportable Status	Expense Type	Reference	Purpose	Date	Date Reimbursed	Merchant Name	Description	Reportable / Not reportable	Costs
Reportable	Travel	TH-PXO-220413	Busniess Meeting	22/04/13			Apr/22 HotelParkingIncidental	reportable	21.93
	Travel Total								21.93
	Hospitality	TH-PXO-220314	Busniess Meeting	22/03/14		Arc Restaurant	THE FAIRMONT WATERFRONT	reportable	130.10
	Hospitality Total								130.10
Pending	Travel	(blank)				RFP220328	Amex May17/22 Xotta YVR-YYZ	waiting further expenses	3,528.59
							Amex Apr24/22 Xotta YVR-ORD	waiting further expenses	3,885.90
	Travel Total								7,414.49

Board/Executive Name: Peter Xotta
Department: VP, Planning & Operations (621)
Expense Claim Range: From: 2022/04/13 To: 2022/04/13
Purpose: ELT Retreat - PX personal credit card use - parking

Prepared By: HT

Vancouver Fraser Port Authority
Travel and Expense Claim Form



[F/X RATES](#)
 (Click here to go to site)

ITEM NO.	DATE (YYYY/MM/DD)	DETAILS OF REIMBURSABLE EXPENSES				ITEMIZED RECEIPT?	TRAINING RELATED?	MEALS, PDs & INCIDENTALS	RECEIPT AMOUNT	RECEIPT CURR.	EXCHANGE RATE	CAD AMOUNT	GL CODE	For A/P Use Only
1	2022/04/13	MERCHANT NAME Granville Island Hotel	CITY Vancouver	EXPENSE CATEGORY Meals and Incidentals				21.93		CAD	\$ 21.93	621999.5002	<input type="checkbox"/> Confidential	
		DETAILS / NAME OF ATTENDEES & COMPANY (IF APPLICABLE) ELT Retreat - personal credit card for hotel incidentals - parking		NO. INTERNAL	NO. EXTERNAL	y	N							
2		MERCHANT NAME	CITY	EXPENSE CATEGORY						CAD			<input type="checkbox"/> Confidential	
		DETAILS / NAME OF ATTENDEES & COMPANY (IF APPLICABLE)		NO. INTERNAL	NO. EXTERNAL									
3		MERCHANT NAME	CITY	EXPENSE CATEGORY						CAD			<input type="checkbox"/> Confidential	
		DETAILS / NAME OF ATTENDEES & COMPANY (IF APPLICABLE)		NO. INTERNAL	NO. EXTERNAL									
4		MERCHANT NAME	CITY	EXPENSE CATEGORY						CAD			<input type="checkbox"/> Confidential	
		DETAILS / NAME OF ATTENDEES & COMPANY (IF APPLICABLE)		NO. INTERNAL	NO. EXTERNAL									
5		MERCHANT NAME	CITY	EXPENSE CATEGORY						CAD			<input type="checkbox"/> Confidential	
		DETAILS / NAME OF ATTENDEES & COMPANY (IF APPLICABLE)		NO. INTERNAL	NO. EXTERNAL									
6		MERCHANT NAME	CITY	EXPENSE CATEGORY						CAD			<input type="checkbox"/> Confidential	
		DETAILS / NAME OF ATTENDEES & COMPANY (IF APPLICABLE)		NO. INTERNAL	NO. EXTERNAL									
7		MERCHANT NAME	CITY	EXPENSE CATEGORY						CAD			<input type="checkbox"/> Confidential	
		DETAILS / NAME OF ATTENDEES & COMPANY (IF APPLICABLE)		NO. INTERNAL	NO. EXTERNAL									
8		MERCHANT NAME	CITY	EXPENSE CATEGORY						CAD			<input type="checkbox"/> Confidential	
		DETAILS / NAME OF ATTENDEES & COMPANY (IF APPLICABLE)		NO. INTERNAL	NO. EXTERNAL									
9		MERCHANT NAME	CITY	EXPENSE CATEGORY						CAD			<input type="checkbox"/> Confidential	
		DETAILS / NAME OF ATTENDEES & COMPANY (IF APPLICABLE)		NO. INTERNAL	NO. EXTERNAL									
10		MERCHANT NAME	CITY	EXPENSE CATEGORY						CAD			<input type="checkbox"/> Confidential	
		DETAILS / NAME OF ATTENDEES & COMPANY (IF APPLICABLE)		NO. INTERNAL	NO. EXTERNAL									

[Claimant's Initials] **IF ALCOHOL WAS CLAIMED** DURING VFPA OFFICE HOURS, NO VFPA EMPLOYEE IMBIBED.
 I HEREBY CERTIFY THAT I HAVE EXPENDED THE AMOUNTS INDICATED AND THAT ALL EXPENSES INCURRED WERE ON VFPA BUSINESS.
 Peter Xotta 2022/04/13
CLAIMANT **DATE**

APPROVED PURSUANT TO THE VFPA TRAVEL AND HOSPITALITY DIRECTIVE, TO THE ALCOHOL POLICY, AND TO THE DELEGATION OF SIGNING AUTHORITY. ADDITIONAL INITIAL MUST BE PROVIDED IN EACH LINE BY THE APPROVING INDIVIDUAL WHERE NO ITEMIZED RECEIPT IS PROVIDED OR RECEIPT IS NOT IN ACCEPTABLE FORM/FORMAT.
 Robin Silvester
APPROVED BY (Physical Signature) **DATE**

LESS Cash Advance:
Page Total \$ 21.93
Grand Total Due \$ 21.93

FOR A/P USE ONLY

GIH
**GRANVILLE ISLAND
HOTEL**

1170 Johnson Street, Vancouver, BC, Canada, V6H 3R9
Telephone: 604-683-7373 Fax: 604-683-3867
www.granvilleislandhotel.com

Peter Xoma
Canada

Room No. : 320
Arrival : 04/11/22
Departure : 04/12/22
Page No. : 1 of 1
Folio No. : 169895
Conf. No. : 10567415
Invoice No. :

INVOICE

A/R Number :
Group Code : 220411VANC
Company Name : Vancouver Fraser Port Authority

Thank You For Staying With Us.

Date	Text	Charges CAD	Credits CAD
04/11/22	Parking MB190C	17.00	
04/11/22	GST - 5%	0.85	
04/11/22	Parking Tax - 24%	4.08	
04/12/22	Visa Ptn Pad XXXXXXXXXXXX5788 XX/XX		21.93
Total		21.93	21.93

Balance 0.00 CAD

Peter gave hotel his personal credit card for incidentals

Cardholder Activity

Name: **PETER XOTTA**

Account Number: **2914

Cycle End Date: 04/11/2022

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	National	Regional	Source Currency	Currency Amount
		<----- Allocation Amounts	----->		Accounting Code	Allocation Comment
03/14/2022	THE FAIRMONT WATERFRONT VANCOUVER, BC	\$130.10	\$5.81	\$0.00	CAD	130.10
03/16/2022		\$130.10	\$5.81	\$0.00	6219995011	Lunch meeting with Sarosh - candidate - ARC Restaurant - Peter/Shri/Greg

Activity Totals	Purchases	Payments	National Taxes	Regional Taxes
\$130.10	\$130.10	\$0.00	\$5.81	\$0.00

Cardholder Name: Peter Xotta

Signature: 

Supervisor Name: Robin Silvester

Signature: _____

Lunch with Sarosh Bhatti - Peter X; Shri M; Greg R

THE FAIRMONT WATERFRONT
900 CANADA PL
VANCOUVER BC

FAIRMONT WATERFRONT
900 Canada Pl
Vancouver, BC
Tel: (604) 691-1991

CARD *****2914
CARD TYPE VISA
DATE 2022/03/14
TIME 3859 13:36:46
SERVR ID Baba
CHECK # 143626
TABLE # 32
RECEIPT NUMBER
C82001278-001-001-202-0

04. ARC Restaurant

Server: Baba Check: 143626
Table : 32 Date : 2022-03-14
Guests: 4 Time : 1:35:58 PM

PURCHASE
AMOUNT \$ 110.25
TIP \$ 19.85
TOTAL

ARC Restaurant

3 Grilled Cheese + Tom Soup 72.00
1 Cobb Salad 26.00
1 ARC COFFEE REGULAR 7.00

FOOD: 105.00
SUBTOTAL: 105.00
GST (837671288): 5.25

\$130.10

TOTAL: 110.25

Visa Credit
A0000000031010
6A4C2188C35C0308
0080008000-E800
571E6E7698270B40
0080008000-F800

*** NOT A CREDIT CARD SLIP ***

ROOM: _____

NAME: _____

TIP: _____

TOTAL: _____

APPROVED

AUTH# 007282 01-027
THANK YOU

SIGNATURE: _____

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

*** NOT A CREDIT CARD SLIP ***

GST 837671288RT0001

Thank you for visiting ARC